

Addendum #1 to RFP #03242011
Vending Services
McHenry County College

This Addendum is in response to the inquiries from potential bidders. This Addendum constitutes changes to the specifications as sent out in the original RFP and other pertinent information shared with all vendors. All changes and information listed on this Addendum should be considered as the official modifications to the specifications and should be included in your proposal with these in mind.

Please acknowledge your receipt of this addendum by attaching a signed copy of the addendum with your proposal response.

Received and acknowledged by: _____

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- 1) Page 5, item 2.9: MCC has listed 7 criteria that will be used during the bid selection process, which does not explicitly list price. Based on the criteria listed, is there priority or weight system in place to determine how each vendor ranks? **It will be a factor, but not the only factor. No specific percentage.**
 - 2) Page 10, item 12: MCC states "Award will be made to the most responsive and responsible bidder whose bid is most economical according to the criteria designated in the solicitation." Can MCC explain their definition of "most economical"? How does the economical factor rank among the other noted evaluation criteria on page 5, item 2.9? **We will look at overall best value**
 - 3) Page 5, item 2.10: Can MCC provide further clarification to what is meant by "in district"? **McHenry County School District 528.**
 - 4) Page 8, item 4.0 second paragraph: In the case that MCC would opt to enter a new contract with their current vendor, will they be required to offer factory new equipment? **We would expect them to keep the equipment updated.**
 - 5) Page 8, item 4.0 Equipment & Maintenance: In regards to the plastic silverware, wax paper, napkins, and condiments, can MCC provide the most recent YTD usage amounts provided by current vendor? Is the cost of these auxiliary items being subsidized by MCC? If so, what was YTD cost? **We do not subsidize these items- vendor provides them.**
 - 6) Page 9, Records section: What methods of record keeping will MCC require to ensure transparent, accurate information? **Monthly and annual sales and commission statements.**
 - 7) Page 9, Pricing & Price Changes: MCC makes reference to frozen, hot beverage, and food machines in exhibit 1 (page 15) but does not list current pricing for these products. Can MCC provide these current prices?
 - **Food machine \$1.25 – 2.75**
 - **Ice Cream \$1.25**
 - **Hot Beverage \$.75 & \$1.00**
 - 8) Page 15 exhibit 1: In regards to the request for all bottled beverages, should bids include additional bottle beverage machines in place of the current can juice & soda machines? **Not necessarily**
 - 9) Page 15 exhibit 1: MCC makes reference to both microwaves & bill changers but they are not listed on exhibit 1. Can MCC provide this information? **2 microwaves located at the site of food vending machine. Bill changers available at each different site/location.**
 - 10) Page 16 exhibit 2: The total sales for the Shaw Center in McHenry do not appear in exhibit 2. Can MCC provide these figures? **Total sales for Shah Center were \$5,736**
 - 11) Per the FOIA, Can MCC provide bidders with a copy of the previous vending services award document for review? **Not during the bidding process.**
 - 12) Is there a limit to the number of bid options and/or pricing structures that each bidder can provide? **No**